

Greens Norton C of E Primary School



Monitoring the Curriculum Policy

POLICY STATEMENT THE CLASS TEACHER

It is the responsibility of the class teacher to monitor and evaluate the curriculum experiences of the children in their class on a regular basis. This could be, and will be, on a daily, weekly, half-termly, termly and annual basis depending upon the needs of the children, school based expectations and policy, and LEA and nationally prescribed requirements.

The class teacher will be able to monitor the curriculum

- * at the planning stage in line with our curriculum planning policy
- * through their observation of the children and through the exercise of their professional judgement
- * through the careful marking of the children's work in line with our school marking policy
- * as a result of assessing the children's knowledge, understanding and achievement in line with our agreed assessment and recording policy

by careful evaluation of each unit of work

The CURRICULUM CO-ORDINATOR

The role of the curriculum co-ordinator in monitoring the curriculum is

- to help and advise colleagues at the planning stage
- to work alongside colleagues in the classroom if possible
- to observe classroom practice and to offer appropriate support and advise
- to monitor and evaluate the children's work in their books, folders and on display
- to help and advise colleagues in making assessments of the standards achieved in their curriculum area
- helping to evaluate each unit of work

THE HEAD TEACHER

The Headteacher will monitor the curriculum

At the planning stage :

by offering advice and support when staff are planning each unit of work

by receiving a copy of every teacher's half-termly forecast sheet and attaching a commentary sheet to it commenting upon the specific learning objectives and activities planned by the teacher

During the delivery of the curriculum :

by supporting the teacher in the classroom and working with them as appropriate

by releasing staff to work alongside colleagues as part of their role as curriculum co-ordinators

once every half-term observing in each class the work that is going on

Evaluating the curriculum :

by collecting in children's exercise books, topic folders and other examples of their work each half-term and commenting upon the evidence contained in them

through the evidence collected to support our judgements of the standards achieved in our school

through observation of children's work on display in each classroom and around the school

by monitoring the evaluation sheets completed by staff at the end of each unit of work

P.J.Brough

September 1994