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Welcome

The governors, staff and children of Greens Norton C of E Primary School are pleased to welcome new parents and children to our school.

We are proud of our thriving village school and the active role that it plays in the life of the local community. We are proud of its warm, friendly and caring atmosphere, the range of opportunities we are able to offer the children and of the many successes we achieve together.

The information contained in this school brochure will provide you with more detail about our school.

It is divided into different sections that tell you more about the organisation within the school, the people, school times, holiday dates, uniform, the curriculum we provide and our teaching methods.

We hope you will find the information interesting and useful, giving you a clearer understanding of life and work at Greens Norton C of E Primary School.

If you require further clarification on any information in this prospectus please contact the school office. (See back cover for details.)

Aims and Principles

The Church of England continues to work in partnership with the Local Education Authority to provide education for the children and to serve the community through the Christian ethos within Church schools.

At Greens Norton School our teaching is based on this understanding and so the school aims to serve the needs of all children. We consider that it is important to teach both respect for all individuals and an understanding of the beliefs and cultures of others, as well as teaching Christian values and beliefs.

Our Christian Ethos

In our caring and exciting school, children are made to feel special and encouraged to value others. They try their hardest and give their all, producing well rounded people able to cope with life in our world today.



Admissions, Induction and Transfer

Admissions

The school serves the villages of Greens Norton, Slapton, Duncote and Bradden.

Children can be admitted in the Autumn Term after their fourth birthday. However, there is no legal obligation for parents to send their child before the statutory school age (the term following their fifth birthday). The admissions procedure is now on-line through the following website: <http://www.northamptonshire.gov.uk/en/councilservices/EducationandLearning/admission>

Parents and children are welcome to look around the school prior to admission. It would be helpful if parents telephoned to make an appointment.

Before your child is admitted to the reception class we invite parents to an evening meeting when we can explain our admission policy, curriculum and general organisation. It also affords us the opportunity to discuss any personal worries that parents may have and for the reception class teacher to suggest ways in which parents can best help their child as they begin their school career.

In order to ease the transition from home to school our new entrants are invited into school during the second half of the preceding Summer Term so that they can meet their teacher and begin to become familiar with their classroom and the school.

Should a place not be available for your child and you wish to make an appeal, parents would need to write first to:

Director for Education and Community Learning
Education Dept, P.O. Box 136, County Hall
Guildhall Rd, Northampton NN1 1AU

Induction

Our Induction Policy is aimed at all members of the school community, including pupils joining our school at times other than the statutory school age. We aim to help newcomers feel at ease in their new surroundings and to make friends rapidly and with ease. A copy of the Induction Policy is available in the school office or can be viewed on our website.



Transfer

Moving to a new school can be stressful for some individuals and it is our aim to reduce the anxieties associated with change and moving on. Providing people with information about procedures and routines at the new school and introductions to personnel can be most helpful.

Many of the children who attend Greens Norton Primary School transfer to Sponne Secondary School in Towcester although this is not compulsory and is dependent on places being available. We can provide parents with appropriate information about the choices available and the Local Education Authority issue booklets to assist them with their decision-making during this important time.

School Times

The school times are as follows:

Morning	08.55 - 12.00	
Afternoon	13.00 - 15.30	Key Stage 2
	13.15 - 15.30	Foundation and Key Stage 1

The time available for teaching each week is:

22 hours 30 minutes	Foundation and Key Stage 1
23 hours 45 minutes	Key Stage 2

Healthy Schools

Snacks

We expect our children to have healthy snacks at all times e.g. fruit not sugary sweets or chocolate. Children in Reception and KS1 are provided with free fruit as part of the National Fruit Scheme. KS2 can purchase fruit at a very reasonable rate from the scheme.

Hot Meals

We are pleased to be able to offer hot meals in school.

Staff from the local pub, The Butcher's Arms, prepare and cook the meals locally.

Sarah and Roland Jones have worked very closely with the NCC Healthy Food and Drink team to ensure that all nutritional standards and other regulations governing school meals have been met.

Details of the menu can be found on our website or by visiting The Butcher's Arms.

Healthy Schools' Award

We are proud and delighted that our school has achieved the Healthy Schools Award. The National Healthy Schools' Programme has four themes:

- Personal, Social and Health Education (PSHE), including sex and relationships and drug Education
- Healthy Eating
- Physical Activity
- Emotional Health and Wellbeing, including bullying

Each theme includes a number of criteria that our school has fulfilled in order to achieve the National Healthy Schools Status.

Walking Bus

The school is currently operating a Walking Bus, at least 2 adults are needed: one acting as a 'driver' and the other as the 'conductor' who escort a line of children on their journey to school. They walk along a set route picking up more 'passengers' on the way. A Walking Bus can also benefit the children in other ways, i.e. exercise, health, friendship, road safety, pedestrian skills and reduced traffic at the school gates.

School Term Dates

Academic Year 2011-2012

<u>TERM 1</u>	Teacher Training Day School Re-opens School Closes	Monday 5 th September Tuesday 6 th September Friday 21 st October
<u>TERM 2</u>	Teacher Training Day School Re-opens School Closes	Monday 31 st October Tuesday 1 st November Friday 16 th December
<u>TERM 3</u>	Teacher Training Day School Re-opens School Closes	Tuesday 3 rd January Wednesday 4 th January Friday 10 th February
<u>TERM 4</u>	School Re-opens School Closes	Monday 20 th February Friday 30 th March
<u>TERM 5</u>	Teacher Training Day School Re-opens School Closed - Bank Holiday School Closes	Monday 16 th April Tuesday 17 th April Monday 7 th May Friday 1 st June
<u>TERM 6</u>	School Re-opens School Closes Teacher Training Day	Monday 11 th June Friday 20 th July Monday 23 rd July



Staffing

Name

Curriculum Responsibility

Mrs Jan Pickering

Headteacher: Educational Visits, RE, Collective worship

Miss Janine Dalton

Inclusion Manager, Healthy Schools

Mr Neil Gilbey

English, History, DT, KS2 Assessment

Mrs Sharon Lamb

Class Teacher

Miss Natasha Lewellen

Science, Geography, KS1 Assessment

Mrs Hannah Nash

ICT, KS1 Assessment

Mrs Katie Stephens

Maths, Modern Foreign Languages, Art

Mrs Jane Jakes

Bursar

Mrs Donna Newton

Administrative Assistant

Mrs Chris Slough

Teaching Assistant

Mrs Jeannette Waite

Teaching Assistant

Mrs Roma Wyatt

Teaching Assistant

Mrs Annette Rock

Teaching Assistant

Mrs Lucy Allen

Learning Mentor

Mrs Many Hannigan

Lunchtime Supervisor

Mrs Barbara Moss

Lunchtime Supervisor

Ms Lynne Bushell

Lunchtime Supervisor

Mr Edward Bishop

Caretaker

Mrs Maggie Starmer

Cleaner

Mrs Lynne Nuttney

Cleaner



School Governors

The school is lucky to have a committed and enthusiastic board of governors. Governance is a key feature of an effective school and our governing body are constantly challenging themselves to make sure that the service the school offers is the best that it can be. If you would like to know more about their work or indeed would be interested in becoming a governor - you can contact the Chair of Governors via the school or visit the Governor section of the school website.

Governors serve a four-year term of office and have many duties to perform. One such duty is the production of the Annual Report to Parents.

The current governing body consists of:

Name

Designation

Mrs Davina Bowmer	Church Foundation
Mrs Paula Wray	Church Foundation
Mrs Harriet Bartley	Church Foundation
Mr James Addison	Parent
Mr Cliff Davidson	Parent
Mr Andrew Kravitz	Parent
Mr Sean Sinclair	Parent
Mr Craig Woodman (Vice chair)	Parent
Mr David Ward (Chair)	Community
Mrs Lucy Sanger	Community
Mrs Jan Pickering	Headteacher
Mrs Katie Stephens	Teaching Staff
Mrs Donna Newton	Non-teaching Staff
Mrs Gill Nunn	LA
Mrs Glenys Chester	Clerk to the governors

Security

Our aim is to make our school welcoming and open but at the same time a safe and secure place for everyone. Children should arrive at school no earlier than 8.45 a.m. and wait in the playground until the bell rings at 8.55 a.m., except on wet mornings when they will be able to come into school at 8.45 a.m. Children who go home for lunch should not arrive back at school until after 12.45 p.m. School does not accept any responsibility for children arriving before these times. If a parent wishes to speak with their child's class teacher first thing in the morning please make your request through the school office.

It is parents' responsibility to ensure that their children arrive at school on time. Frequent lateness can be upsetting for the child and can disrupt the teaching sessions for other children. If children do arrive after registration they will need to visit the office to be signed in. Similarly, if children need to leave the premises before the end of sessions they must be signed out in the office before leaving. Lateness and absence rates are subject to regular monitoring and excessive incidents will be discussed with parents before being referred to the Education Welfare Officer if the situation continues.

We ask all visitors to report to the school office and to wear a visitor's badge during their stay. We believe that these measures will help to keep the children and staff as safe as is possible.

If your child is unwell, they should stay at home. It is imperative that you contact the school on the first morning of your child's absence (by telephone or in person). This will ensure that we are alerted instantly if your child fails to arrive at school when expected. Absences will be recorded as unauthorised unless you have provided an explanation.

The Curriculum

The school curriculum is compatible with the LA's policy document "The Northamptonshire Curriculum Statement". It aims to meet the requirements of the National Curriculum in accordance with Government legislation. The following criteria are used in framing the aims, objectives and content of the curriculum of this school:

- The school's curriculum is planned and developed as part of a continuum for all children from 3-18 years including those with special educational needs.
- The curriculum is developed to match the stages of development of individual children rather than their chronological ages.
- The curriculum is essentially practical to enable children to adopt a multi-sensory approach to learning. Wherever possible tasks are designed to be relevant to children's daily lives.
- We believe that if children are to gain maximum benefit from the experiences planned by a school they need to work in a happy caring environment where they may grow in confidence, where they may be helped to develop a concern for others and where they can achieve daily success in a wide range of enjoyable activities.

In view of this, we believe that a definition of the curriculum that only includes the content of lessons or main subject areas would be too narrow and limited. We aim to provide 'a broad range of worthwhile curricular opportunities that cater for the interests, aptitudes and particular needs of pupils and to ensure progression in pupils' learning'. (Ofsted, Inspecting Schools, Framework, 2003). The curriculum of the school is designed at every stage to promote racial harmony through a greater awareness and understanding of different races, cultures and creeds and to provide equal opportunity for all regardless of race, sex, religion or social or economic differences.

We have modelled our curriculum, putting the needs of the pupils at the core of this work. We have built learning opportunities around the rich and stimulating activities we have always believed to be essential to a rich primary school experience. This means our very successful themed days/weeks are integral to the learning skills we are fostering, alongside the sporting events, residential visits, performing arts and charitable ventures we know the children enjoy and learn from. We work in partnership with parents and the community in fulfilling our aims for a dynamic programme of study that enables all pupils to leave our school with a love for learning, confidence in their abilities and a sense of fulfilment. We will continue to engage parents in this learning journey.



English

It

It is our belief that knowledge and understanding about the English language is central to learning across all subjects. It is essential that children acquire these skills as soon as possible after they start school. Children are given many opportunities to use language skills in a variety of ways. These include:

Speaking and Listening:

- class/group discussions
- listening to tapes and radio
- role play/drama
- collaborative work
- stories and poems
- following instructions

Reading:

- structured reading programme
- reading extension materials
- quiet reading times
- shared and guided reading activities
- study skills
- reading for pleasure

Writing:

- writing for a variety of purposes
- usage of punctuation/grammar
- writing for a variety of audiences
- development of drafting/editing skills
- use of literacy software

Spelling:

- use of dictionaries and word banks
- structured spelling programme

Handwriting:

- Nelson handwriting scheme
- attention to presentation

Mathematics

Children are given many opportunities to acquire mathematical concepts and skills and apply these in practical situations e.g.

- number work including calculations – problem solving
- shape and space – using and applying maths
- measures
- data handling

A variety of materials are available and these are supplemented with enrichment materials which aim to extend the child's understanding throughout areas of the curriculum. A copy of our Calculation Policy is available via the school website or from the school office. This booklet will explain the ways we teach children how to add, subtract, multiply and divide at this school and is a useful reference document for parents.

Science

Science is an integral part of our curriculum. It stimulates and excites pupils' curiosity about phenomena and events in the world around them. Emphasis is placed on developing and evaluating explanations through experimental evidence and modelling. The school has a wide range of resources to enable science to be delivered through practical activities and the use of the outdoor environment. The range of science topics covers the many aspects of natural and physical science as promoted by the National Curriculum.

Modern Foreign Languages

Our aims in teaching children a modern foreign language include;

- To increase children's linguistic competence through regular timetabled MFL sessions.
- To exploit cultural links and experiences when opportunities arise.
- To promote positive attitudes towards language learning through a range of learning activities.
- To develop listening skills and phonological awareness.

Design and Technology

The development of Design and Technology capability is important in preparing all pupils for citizenship in an ever increasing technological world. The ability to use technological skills is a vital life skill in modern society. Using these skills in a purposeful way provides the opportunity to extend and enhance teaching and learning experiences in the National Curriculum as a whole.

At each Key Stage a programme of study sets out what pupils should be taught. Lesson content is based upon the QCA scheme of work, but may be adapted to meet the needs of individual classes, or to make links with other subject areas.

In Design and Technology, children acquire and apply knowledge and understanding of materials and components, including food, textiles, resistant and mouldable materials, mechanisms and control systems, structures, quality issues and factors relating to health and safety.

The children will :

- develop their designing and making skills;
- develop knowledge and understanding;
- develop their capability to create products through combining their designing and making skills with knowledge and understanding;
- nurture creativity and innovation through designing and making;
- explore values about and attitudes to the made world and how we live and work within it;
- develop an understanding of technological processes, products and their manufacture and their contribution to our society.

Information and Communication Technology

ICT is one of the core subjects in the National Curriculum and is given a high profile across the school. The children have access to a suite of computers in the ICT Room and Library, where the internet can be accessed in a safe environment and a trolley of 16 laptops provides a mobile solution for all classes. The interactive whiteboard and projector facilitate whole class interaction with a wide range of software.

In classrooms children have access to PCs, the internet and the curriculum network and teachers use their laptops for recording assessments and accessing lesson resources using interactive whiteboards.

ICT is used to support pupils with special needs and those who show particular talents. Individualised learning can be achieved using software such as RM Maths. The children learn to communicate and present information using a range of cross-curricular software. Creativity is encouraged through the use of digital cameras, scanners and microscopes. Children can handle information and programme floor robots to follow their instructions.



Our school website contains a wealth of information about our school and is a marvellous showcase for celebrating pupils' achievements. You can find a link to our Virtual Learning Environment (VLE), DBPrimary where children can access homework, spellings and links to relevant websites for topics being studied. Parents will also be able to access this resource to view children's work and achievements.

Geography

All children will be given the opportunity:

- To develop a positive attitude to geography
- To learn to use geographical skills and knowledge confidently through a process of enquiry and pleasurable creative activity
- To stimulate children's interest in their surroundings and in the variety of physical and human conditions on the earth's surface
- To foster their sense of wonder at the beauty of the world around them
- To help them develop an informed concern about the quality of the environment and the future of the human habitat, in order to enhance their sense of responsibility for care of the earth, and its peoples.

History

History fires pupil's curiosity about the past in Britain and the wider world. Within our curriculum it plays an important role in helping pupils:

- Develop a framework of chronology
- Interpret past events and attitudes
- Find evidence, weigh it up and reach their own conclusions
- Undertake research, sift through evidence and argue their point

Music

Our work in this area of the curriculum encourages children to enjoy music through:

- Performing
- Listening
- Composing
- Developing musical knowledge and understanding

Children with musical ability have the opportunity of learning to play the violin, cello, flute, clarinet and brass instruments under the scheme offered by the Northamptonshire Music Service. Guitar lessons are also available for individuals or pairs of children. There is a charge for these lessons, which are paid for on a termly basis. Within the school children have the opportunity to learn the recorder.

As a school we are keen to support children who are talented in this area of the curriculum and encourage them to sit external exams.

Art

We aim to provide opportunities for children to learn skills and express themselves in a variety of media and forms, such as:

- Painting
- Model making
- Printing
- Drawing and sketching
- Use of fabric

Artistic creativity is included in most aspects of the curriculum and visual displays throughout the school stimulate interest and enjoyment. Children investigate a range of media and the work of particular artists.



Physical Education and Sport

A variety of physical activities are offered to children throughout the school and we aim to give a balance of experience. This includes:

- Gymnastics
- Movement and dance
- Athletics
- Games
- Swimming
- Outdoor and adventurous activities

All children are expected to take part in these activities unless excluded for medical reasons.

Greens Norton CE Primary School is proud of its strong sporting tradition.

We aim to give all the children the opportunity to take part in sporting activities within the school day and through extra curricular activities.

In lessons our youngest children are taught basic skills such as catching, throwing and kicking. These and other skills are developed throughout the school so that all children can participate to the best of their ability in our sporting programme.

Children play football, netball, rugby, rounders, hockey and cricket and junior children enjoy swimming at Towcester Centre for Leisure.

After-school sporting clubs are encouraged and are run by staff and coaches. These include netball, football and basketball.

Sporting teams represent our school in athletics, cricket, football, netball and cross-country running. Fixtures are arranged against other local schools and our teams have scored many notable successes.



Religious Education

The teaching of Religious Education allows children both to learn about religious traditions and to reflect on what the religious ideas and concepts mean to them. Our teaching enables children to extend their own sense of values and promotes their spiritual growth and development. We encourage children to think about their own views and values in relation to the themes and topics studied in the Religious Education curriculum. The Religious Education curriculum forms an important part of our school's spiritual, moral and social teaching. It also promotes education for citizenship.

Children are encouraged to build on their own experiences and extend their knowledge and understanding of religious traditions. Strong links with St. Bartholomew's Church in the village enriches their experiences and helps to develop their religious thinking. Direct experience comes from organised visits to places of worship and visits from representatives of local religious groups who come into school and talk to the children.

We plan our Religious Education curriculum in accordance with Northamptonshire LA's Agreed Syllabus. In this agreed syllabus 'Growing Together' pupils develop an overall understanding of the 6 principal religions in the UK. In the Foundation Stage and Key Stage 1, children study Christianity and Judaism and in Key Stage 2 they study, Christianity, Islam, Sikhism and Hinduism. We ensure that the topics studied in Religious Education build upon prior learning. We offer opportunities for children of all abilities to develop their skills and knowledge in each unit, and we ensure that the planned progression built into the scheme of work offers the children an increasing challenge as they move through the school.

In reception classes, Religious Education is an integral part of the topic work covered during the year. As the reception class is part of the Foundation Stage of the National Curriculum, we relate the Religious Education aspects of the children's work to the objectives set out in the Early Learning Goals, which underpin the curriculum planning for children aged three to five.

The Education Reform Act (1998) allows parents to withdraw their child from RE lessons if they so wish. This should only be done following written notice to the school governors.

Personal, Social, Health Education & Citizenship

We aim to encourage children to include simple rules of bodily care, good health and an awareness of suitable diet in our Health Education policy.

We actively encourage children to become good citizens by participating in a range of activities and experiences such as taking an active part in the life of the community and considering others.

Social and Emotional Aspects of Learning (SEAL) are taught using Primary Strategy Materials. These are available on the Standards Site and include materials for families to use at home. We believe that strengthening children's emotional intelligence will help them to become better learners and more self-assured citizens. Sometimes the materials can be used with individuals where a need is perceived. We have also piloted 'Miss Dorothy.com' a PSHE programme designed to meet similar objectives with Years 3 and 4. This has been well received by the children in these year groups.

Sex and Relationships Education

We also aim to give the children an awareness of their own bodies and of the gradual physical changes of growth towards puberty. It is school policy to liaise with the Schools Nurse over the sex education of Year 5 and 6 children. Parents have the right to withdraw their pupils from the non-compulsory elements of this unit of work and parents are consulted prior to the sessions.

As part of the National Curriculum science work undertaken in school, all children are required to study human development, growth and reproduction.



Celebrating Achievements

We believe it is essential for the school to celebrate the achievements of individuals groups and the whole school community. Through such celebration, endeavour is recognised and those gaining recognition can feel valued and successful. This helps the development of confidence, which prepares us to take new risks and face further challenges. We celebrate these achievements during our achievement assemblies. All children have the opportunity to collect stickers for adhering to our school rules. When they have collected 25, 50 or 100 they are awarded a bronze, silver or gold certificate and extra points for their houses. A badge is also given when Gold is reached and we encourage children to wear these with pride. Teachers also award marbles for good work of any kind. Each week these are converted to house points and added to the totals.

Enrichment Opportunities

Educational Visits

The school arranges a programme of visits to places of interest on a regular basis. There is always an educational aspect to such visits although we also try to make them an enjoyable and social experience as well. We try to maximise the curriculum links and use every opportunity to cross between different parts of the curriculum in one experience.

Examples of recent visits include: The Safety Centre in Milton Keynes, Birmingham Gallery and Museum, Warwick Castle, The Space Centre in Leicester and Holdenby House.

We use either coaches or parental transport for such activities. When cars are used, drivers have insurance cover and all children must use a seat belt and booster seat where appropriate.

Voluntary contributions are requested to meet the additional costs of such activities. Help is available for parents suffering financial hardship. 16





Residential Visits

The children have the chance to go on residential visits, both locally and further afield. Year 2 and 3 have visited Everdon Field Centre near Daventry recently and Year 6 have been visiting the Cefn Lea Centre in Wales for a number of years now. This latter visit provides an opportunity for pupils to socialise with other year 6 pupils in the area before transfer to secondary school.

Extra-Curricular Activities

We try to provide a range of out-of-school activities and educational visits, but these are only possible due to the good will of the teaching staff and parents. There are opportunities for:

- Recorders
- Netball
- Athletics
- St. Johns Ambulance
- ICT
- Football
- Cross Country Running
- Basketball

In Year 6 children are given the opportunity to take their Bikeability Training. This involves learning about safety on the road and acquiring essential cycling skills. Children receive a practical and a written test at the end of the course.

Any offers from parents who can give extra help in school or with an out-of-school activity e.g. cricket would be very welcome.

Collective Worship

Assemblies take place every day and offer pupils an opportunity to worship together. They are of a broadly Christian nature but sometimes refer to other religions, cultures and traditions. Once a year, each class is able to take an assembly to which parents are warmly invited. Children have the opportunity to show their work and demonstrate their creative talents as well as drawing the school together for the act of collective worship.

Each half-term we hold a 'Sharing Assembly' when a group of children from each class 'share' their work, achievements or successes with the rest of the school. Again the parents of the children taking part are invited to join us.

Members of the local church visit the school each week to lead our worship and the children attend a church service at the end of each term. We also welcome visits from Sue Parkinson, our Bishop's visitor and Reverend Tony Bryar and Reverend Peter to take assemblies from time to time.

Parents have the right to withdraw their children from collective worship. Requests should be made to the Headteacher in writing.



Pastoral Care

In caring for our children, we aim to support them sympathetically and encourage positive attitudes to learning, school and life. Personal, social and moral education is seen as an integral part of each child's education.

The range of topics covered throughout the school help to meet the child's social and emotional development.

To achieve this, children will participate in:

- Group work to foster positive relationships with friends and peers
- Decision making to help create independence of thought
- Health education to promote self-awareness, nutritional needs and the importance of creative leisure activities
- Safety education to apply this knowledge and skill to situations in the home, at school, on the roads and in the water
- Community awareness to help develop a caring attitude socially and environmentally
- Economic and industrial awareness

Inclusion

We aim to enable all pupils to develop as fully as possible their abilities, interest and aptitudes.

Special Educational Needs

At Greens Norton Primary School we ensure equality of opportunity for all children including those who are identified as having Special Educational Needs. Teachers are always alert to the possibility of a child having emotional, behavioural or learning difficulties and early identification enables appropriate provision to be made for them. The school follows the national Code of Practice for Special Educational Needs and children will be supported at 'school action' or 'school action plus' level and some children will have their needs assessed to enable them to have a Statement of Educational Needs. Once particular needs are identified the school will plan strategies and programmes of work for individual children to follow as part of their Individual Education Plan (IEP). Parents are an integral part of the supporting process and are consulted and informed about the success of the pupil's progress towards targets on a regular basis. A copy of our policy for Special Educational Needs is available on request.

When special needs are identified then consultation takes place with parents as part of the procedure to obtain specialist advice. These procedures are described in detail in the schools Special Needs Policy Statement.

Further details regarding this provision can be found in the LA's publication "Northamptonshire Schools; Information for Parents", copies of which are available from the school.

Gifted and Talented Pupils

At Greens Norton Primary School we believe that all children are particularly 'smart' in one or more ways and that children often have a preferred learning style. It is our aim to provide a curriculum which allows all pupils to have the opportunity to develop their special gifts and talents and to be able to access learning in ways that are appropriate for each individual. Children who show particular aptitudes in e.g; Mathematics, Science and Technology have opportunities to attend special sessions sometimes at the nearby Silverstone Study Centre.

Disability Access

The main building is accessible to wheelchair users and adaptations have been made to toilet facilities. There are ramps fitted to enable wheelchair access into the rear of the main building, the mobile classroom and the TASC mobile. We support the policy of integration of pupils with disabilities and believe that all children will develop a greater awareness much earlier of the needs of others if this is the case. Risk assessments are carried out before all educational visits and adaptations are made to programmes to enable all pupils to participate. As part of the Disability Discrimination Act (1995), as amended by the Special Educational Needs and Disability Act (SENDA) 2001, all schools are required to review the provision they make for disabled persons. We aim to improve our current provision and have identified some areas for development. A copy of our Disability Access Action Plan can be obtained from the school office or viewed on our website.

Medicines in School

If your child requires medicine during the school day please arrange to come to school to administer the medicine. In exceptional circumstances and when pupils are on educational visits, staff may be permitted to administer medicines but permission must be sought from the Headteacher and must be requested in writing by the parent. Children with asthma should keep their inhalers with them in classrooms but parents should inform the school in writing about the type and dosage required. Please ensure that we are provided with new inhalers when they expire. Similarly if children have allergies (e.g. nut allergy) the school should be informed and any medication (e.g. epi-pens) should be sent to school with clear instructions for use. Staff are required to have been trained to use this type of medication before being permitted to administer them. It is parents' responsibility to inform the school of any changes to medication of this sort.

Parents of children who have particular medical needs must inform the school so that all adults can be made aware of action required should the need arise.

We ask parents to provide us with daytime and emergency contact details. It is imperative that these are kept up to date and we are informed of any temporary contact numbers. We need to be able to contact a parent or guardian in the event of an accident.



The School Doctor

The school doctor is concerned with any aspect of a child's health which impacts on their education. The school nurse should be approached if there are any such concerns about any child in order to process a referral.

The School Nurse

The role of the School Health Nurse is one that is constantly changing to address both national and local policy. School health nurses are specialist practitioners in primary health care and each have a caseload of schools to manage.

School health nurses in Daventry and South Northants PCT are currently employed term time only. They can be contacted at their base (Towcester Health Centre – 01327 350182) or messages can be left in school.

School Health Nurses are involved in a variety of very different roles, some of these being Health Promotion activities, e.g. teaching, training staff in schools to give adrenaline to children with severe allergies, enuresis (bedwetting) management, counselling and making referrals to different agencies. They liaise with community paediatricians with regard to individual children's needs and are involved in reviewing children's health where necessary.

School Health Nurses are available for general advice and also can perform hearing and vision tests and growth measurements where needed. The broad aim of school nursing practice is "To improve the health of all school-age children and young people and thereby improve the health of the population."

Leave of Absence

Absence from school during term time will only be authorised in exceptional circumstances. Holidays should not be taken in term time. If you wish to request leave of absence for any reason please send your request to the Headteacher before making any bookings and please avoid beginnings and endings of term and check with teachers when tests are taking place. Leave of absence can be granted for other reasons in exceptional circumstances e.g. music exams.

School Discipline

We have introduced a **Positive Behaviour Policy** setting out our expectations regarding acceptable behaviour in school. The Policy is based on the three principles of **Rules, Rewards and Consequences**. Our rules are kept to a minimum and they emphasise respect for other children and all adults; respect for property; that we expect children to try to do their best at all times and that we speak to and treat others as we would like to be spoken to and treated ourselves.

If any child does not conform to these expectations, the matter is dealt with initially by staff and, if necessary, parents will be notified. Corporal punishment is not used in this school in accordance with a policy introduced by the Local Education Committee and as now required by the Education (No.2) Act 1986.



Code of Behaviour

Children should

- be honest at all times
- be polite and show consideration towards each other and to all adults at all times - bad language is never respectful
- be prepared to take responsibility for their actions
- be responsible for looking after their own belongings - watches, pens, pencil cases, calculators etc.- which they bring to school
- keep toys in a bag in the cloakroom during lesson times
- stay on the playground and not go on to the field or any of the other grass areas because the grass is too wet and muddy when the **STOP** sign is on display in the classroom window
- only play on the playground or field and not on the fences, trees, flowerbeds.
- keep out of the environmental area away from the pond, except when under supervision because it is best to play where it is safe
- keep to the paths
- walk and not run because we want you to be safe and not get hurt - you never know who or what is around the corner
- play on the small play-ground and junior children on the large playground when we cannot use the field because it avoids too many children being on one playground at the same time

Children should not

- play football on the playground when the field is out of use
- play fighting games or piggy-back games, no swinging, tripping, kicking because it is too dangerous and someone will get hurt
- use physical or verbal abuse or any form of bullying - you should think how you would feel if it happened to you

Anti-Bullying Policy

Our school has an anti-bullying policy and is accredited as having achieved the Foundation Level in the Northamptonshire Anti-Bullying Programme which dictates what pupils should do if they feel they are being bullied at school. This policy is regularly reviewed and new staff and pupils are made aware of it. We feel this is essential information for maintaining the security and safety of all our pupils. Bullying incidents are taken seriously and all incidents are investigated and recorded. We would ask that parents inform the school immediately if they suspect their child to be a victim or a perpetrator of bullying at school. Forms for reporting incidents are available from the school office.

Pupil and parental surveys are conducted regularly with actions taken to address any issues arising.



Access to Information

As required by the Education Reform Act and the Freedom of Information Act, certain documents are available in school or on our school website for inspection by parents. They include the LA's statement of curriculum policy and agreed syllabus for Religious Education, schemes of work and statutory orders for National Curriculum subjects and Ofsted reports. All school policies and minutes from governors meetings are also available for parents to read. Please ask at the school office or visit our website.

Access to Pupil Records

All records maintained on pupils by the school and the LA are available to the parents and guardians concerned. Reasonable written notice should be given when access to records is required.

Charging Policy

Education wholly or mainly within school hours

Such activities are free of charge with the following exceptions:

- Board and lodging on residential visits
- Charging in kind
- Activities organised by a third party

Education outside school hours

Activities outside school hours may be subject to a charge.

Voluntary Contributions

For certain activities, the school may request parents to make a voluntary contribution. A copy of the school's charging policy is available on request.

Complaints Procedure

A Complaints Procedure Policy is in operation throughout the county and should the need arise, a copy can be obtained from the school office.

Insurance of Pupils

Personal Accident

Northamptonshire County Council have recently changed their policy for insuring pupils. Our school pays an annual sum to 'buy back' insurance services from the LA, this then entitles us to insurance for all of our pupils on any of the educational visits and school journeys we may organise across the year including residential visits. Parents are advised to check with the Headteacher for more detailed information. Parents are, of course, at liberty to take out insurance on an individual basis should they want additional cover for their children.

Uniform

Our school uniform colours are red, grey and white.

We suggest the following items as being appropriate for the children to wear at school:

- School sweatshirt, red jumper, cardigan
- White shirt or blouse
- Grey trousers or skirt
- Summer dresses red/white
- White/grey socks
- Black school shoes

For PE lessons we ask parents to provide: plimsolls or trainers for outdoor PE (bare feet are recommended for indoor PE); black, white or navy shorts; and t-shirts. They are best kept in a named drawstring bag.

Sweatshirts, hooded sports tops, t-shirts, book bags and caps in school colours and with the school logo printed on the front are on sale from the school office. It is important that ALL items of clothing worn at school should be clearly marked with the child's name please. A lost property box is situated outside the school office.

PTA

The PTA is an energetic committee of parents and teachers which organises social and fund-raising events for the benefit of the school.

Events have included race nights, cycling at Silverstone, the annual Summer Fayre and discos for the children. Money raised is used to purchase equipment that just could not be accommodated within the school budget and has, in the past, included such diverse items as staging, outdoor play equipment, video cameras and computer equipment.

Our school grounds have been greatly enhanced through funds raised by the PTA. We now have a climbing wall, music area and amphitheatre for the children to enjoy. Our school is very much part of the local community and many of our events are whole village occasions. PTA relies heavily for its success on the goodwill and support of parents and families, and the wider community who are often unconnected with the school.



The Breakfast Club

The Breakfast Club, opened in September 2009 and continues to thrive.

By 2010 all school children should have access to an out of school childcare place between the hours of 8am and 6pm. This club supports that Government initiative and provides the first part of the 'wrap around care' for the children at Green Norton School. It is registered with Ofsted and will receive regular

inspections.

The Breakfast Club provides the children with a safe and stimulating environment in which to eat a healthy & nutritious breakfast and enjoy a range of play and relaxing activities.

The Breakfast Club is managed by the school, but run by two staff, experienced in child care and qualified in First Aid and Food Handling.

The Breakfast Club is registered for 16 places.

The Breakfast Club operates a morning childcare service for regular and occasional needs during the period: 7.45am to 8.45am @ £3.50 per session. Five days per week, during school terms.

The Greens Norton After School Club (TASC)

The main object of TASC is to provide quality care and recreation for the children between the end of school time and 5.45 pm and during school holidays. Among our aims are:

- To provide a place where children can relax and enjoy creative and recreational activities in a friendly and disciplined atmosphere.
- To encourage co-operation rather than competition.
- To encourage children to fulfill their own potential.
- To promote sexual and racial equality.
- To encourage attendance from those children who are disadvantaged.
- To promote the social education of children through offering sympathetic adult guidance and support.
- To offer a wide range of experience and activities.
- To give parents and others a chance to integrate and share their special skills.

Although there is a charge for this facility TASC is a non-profit making organisation.

TASC is a member of the "Kids Club Network". It is also registered with the local authority and has benefited from its expert guidance.

Greens Norton Pre School

Greens Norton has a well-established Pre School Group that has long had a good liaison with the school. Each year various activities are arranged to integrate the school with the Pre School Group, such as visits and a joint sports day.

The Pre School Group is held in the village hall each weekday morning during school term. Each session lasts three hours and starts at 9.00 am. It is a very successful group run by staff well qualified in the care of young children.

The Pre School Group acts as a bridge between home and school. The many children who have attended the group have found that starting at "big school" has been, for them, a happy experience.

Parents with their young children are welcome at any time. Between 9.30a.m. and 10.30a.m. is an excellent time for new parents to see what goes on, when they will be invited for a chat over a cup of coffee.

The group is regularly inspected by OFSTED and has had excellent results.

The Rocking Horse Day Nursery

The first years in your child's life are probably the most important and it is our aim to create a happy and secure environment where your child can develop whilst learning through play.

The nursery is open from 8.00a.m. until 6.00p.m., Monday to Friday for 51 weeks of the year closing for bank holidays and a week in between Christmas and New Year. If you would like any further information please call Vicky on 01327 351600, or visit our website www.rockinghorsedaynursery.com

APPENDIX A: Summary Report

Key Stage 1 2010

COMPARATIVE REPORT

This table shows a summary of the National Curriculum assessment results of pupils in the school (2010) and nationally (2009) at the end of Key Stage 1, as a percentage of those eligible for assessment.

The number of eligible children is: 8

Figures may not total 100 per cent because of rounding.

RESULTS OF TEACHER ASSESSMENT										
Percentage at each level										
		W	1	2	2C	2B	2A	3 or above	Disapplied Children	Absent Children
Speaking and listening	Boys	0	0	33				67	0	0
	Girls	0	0	20				80	0	0
	Whole School	0	0	25				75	0	0
	National	2	11	65				21	0	0
Reading	Boys	0	0		33	33	0	33	0	0
	Girls	0	0		20	0	20	60	0	0
	Whole School	0	0		25	13	13	50	0	0
	National	3	13		12	22	24	26	0	0
Writing	Boys	0	0		33	33	0	33	0	0
	Girls	0	0		20	20	40	20	0	0
	Whole School	0	0		25	25	25	25	0	0
	National	4	15		21	28	20	12	0	0
Mathematics	Boys	0	0		33	33	0	33	0	0
	Girls	0	0		0	40	40	20	0	0
	Whole School	0	0		13	38	25	25	0	0
	National	2	8		16	26	27	21	0	0
		W	1	2	2C	2B	2A	3 or above	U	
Science	Boys	0	0	67				33	0	
	Girls	0	0	80				20	0	
	Whole School	0	0	75				25	0	
	National	2	9	67				22		

W represents children who are working towards level 1, but have not yet achieved the standards needed for level 1.

U represents children for whom it is not possible to determine a level.

APPENDIX B: Summary Report:

Key Stage 2 2010

COMPARATIVE REPORT

These tables show the percentage of year 6 pupils achieving each level in 2010, compared to national end of key stage 2 teacher assessment levels and test results for 2009.

The number of eligible children is: 16

Figures may not total 100 per cent because of rounding.

TEACHER ASSESSMENTS										
		Percentage at each level								
		W	1	2	3	4	5	6	Pupils disappled	Pupils absent
English	School	0	0	0	13	31	56	0	0	0
	National	1	1	4	15	49	30	0	0	0
Mathematics	School	0	0	0	19	31	50	0	0	0
	National	0	1	3	15	46	33	0	0	0
Science	School	0	0	0	6	31	63	0	0	0
	National	1	1	2	11	48	38	0	0	0

TEST RESULTS							
		Percentage at each level					
		Below level 3*	3	4	5	Pupils not entered#	Pupils absent
English	School	0	13	50	38	0	0
	National	6	14	51	29	0	1
Reading	School	13	0	38	50	0	0
	National	7	7	38	47	0	1
Writing	School	0	13	56	31	0	0
	National	5	27	48	19	0	0
Mathematics	School	0	19	50	31	0	0
	National	5	15	44	35	0	1

W represents pupils who are working towards level 1, but have not yet achieved the standards needed for level 1.

* represents pupils who were not entered for the tests because they were working below level 3 in English, mathematics or science; pupils awarded a compensatory level from the tests; and pupils entered for but not achieving a level from the tests.

represents pupils working at the levels of the tests, but unable to access them, formally referred to as disappled.



APPENDIX C

School Attendance

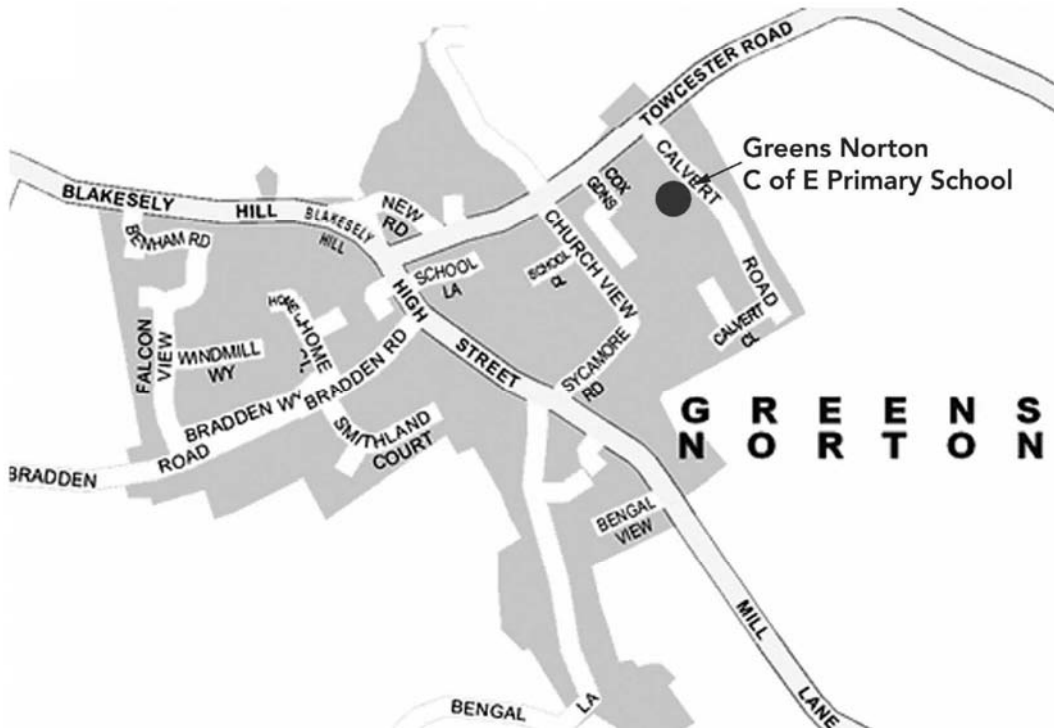
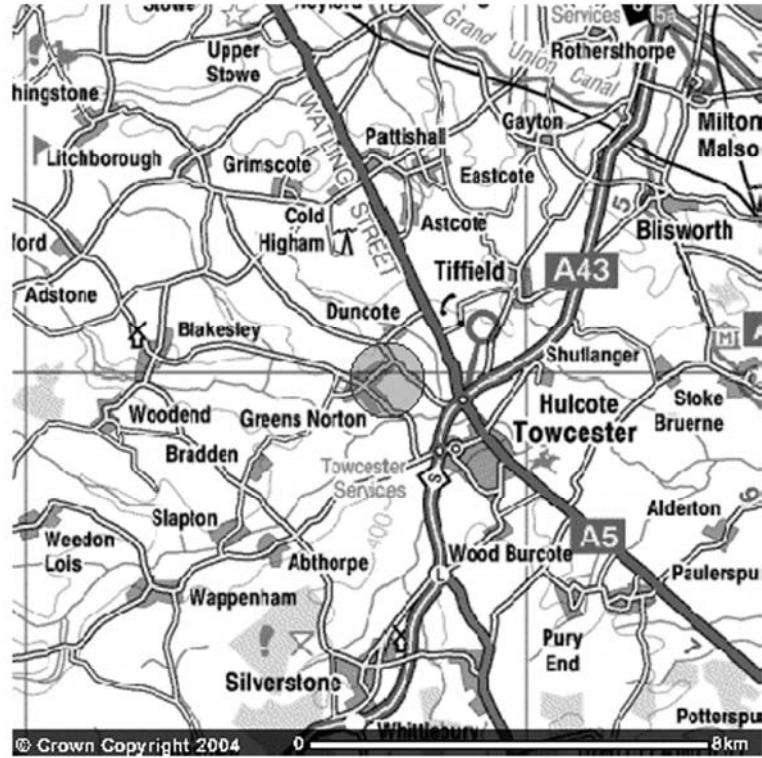
Regular attendance is vital if children are to succeed at school. Parents are advised to emphasise the importance of regular attendance and punctuality as soon their child starts school. Bad habits established in primary school can become major problems later.

Schools are obliged to code absences as authorised or unauthorised. Where no communication is received or where the reason given for the absence is inappropriate, the absence may be recorded as unauthorised. Parents are advised to contact the school on the first day of a child's absence and send the child to school with a note on their return.

In the academic year 2009/2010 absences were: 3.7%



MAPS



Bus Service to Outlying Villages

The LA provides a free bus service for children from Bradden, Slapton and Duncote. Children from other villages are very welcome to attend Greens Norton School, subject to our admission limits and the LA's admission policy as described in their information booklet entitled "Northamptonshire Schools Information for Parents".